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**Details for the post of Programme coordinator: No. of vacancies (1)**

**Major Tasks**

All the tasks will be carried out under the guidance and direction of the District Education Officer , in consultation with UNICEF WASH Officer, Hyderabad and ensure delivery of results in a stipulated time frame

1. Module Development for teachers and students
2. Training to MPDOs, Engineers and Sarpanchs.
3. Overall Programme roll out
4. Liason with line departments (RWS&S, SSA, W&CD, DWMA, DPO, CEO, ZP)
5. Regular monitoring of the Implementation Plan , to identify gaps and propose necessary actions to be taken by various stakeholders.
6. Organizing exposure visits/ workshops/ events as desired.
7. Preparation of concept note, agenda & back ground for aspirational meetings on Open Defecation - Free status of east Godavari district with opinion groups
8. Preparation of review formats and reports on monthly, quarterly , half yearly and annually.

**Qualification and Experience:**

* **PG in Technical Qualification (Engineers, any science, MBAs)** with **minimum 5 years of experience of working with abundant Knowledge in the sanitation and drinking water.**
* Specialization in Information , Education and Communication (IEC); Social and Behavioural Change Communication (SBCC) with respect to Water Sanitation & Hygiene will be an added advantage.
* Fluency in spoken/ Written English and Telugu (local language) is essential.
* Excellent Documentation Skills, and computer savvy (Excel, Word, Power point, Email)
* Previous experience of working with the sector flagships (NBA & NRWDP) and allied projects (SSA, TSP, & NRHM) is considered as additional qualification.

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| **Duration of Contract** | 364 days |
| **Place of Posting** | Kakinada, East Godavari District, Andhra Pradesh |
| **Professional Fee** | The Professional Fee is Rs.40,000 per month including local travel communication and internet and stationery and other overheads |
| **Primary Reporting lines** | District Collector, East Godavari and District Education Officer, East Godavari, Andhra Pradesh. |